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# CALL 7 Smart PBX Web Portal

A Friendly & Powerful Cloud Based Phone System

## EFAQ Service and EFAQ Manager via your CALL 7 Portal.

### Overview of the CALL 7 EFAQ Service

The Fax Manager gives full control over your fax logs and acts as a central administration hub for managing and downloading all real-time fax logs.

You can view and manage fax activities across users. The Fax Manager platform allows visibility across all inbound, outbound, and fax-to-email transactions.

You can bulk delete faxes from the database, recover missing logs, download fax conversions, and view status of faxes sent.

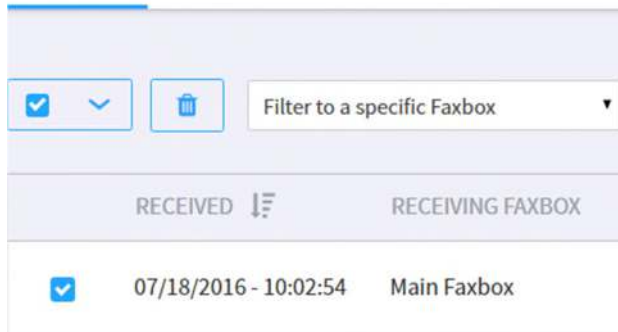
Here is a screen shot of the FAX MANAGER as you will see in your Portal:

The screenshot shows the CALL 7 FAX MANAGER interface. At the top, there is a navigation bar with the CALL 7 logo, a 'FAX MANAGER' tab, and user information 'John Doe'. Below the navigation bar, there are tabs for 'Inbound faxes', 'Outbound faxes', and 'Email-to-Fax Logs'. The main content area features a table of fax logs with the following columns: STATUS, SENT, SENDING FAXBOX, SENDING NUMBER, RECEIVING NUMBER, and PAGES. Each row includes a checkbox, a status indicator (e.g., SUCCESS), a timestamp, the sending faxbox name, the sending and receiving numbers, and the number of pages. Action icons for download and list are present for each entry.

	STATUS	SENT	SENDING FAXBOX	SENDING NUMBER	RECEIVING NUMBER	PAGES	
<input type="checkbox"/>	SUCCESS	08/15/2016-12:25:45	John Doe's Faxbox	+1 (510) 394-0797	+1 (415) 886-7900	1	
<input type="checkbox"/>	SUCCESS	07/14/2016 - 14:57:18	John Doe's Faxbox	+1 (510) 394-0797	+1 (415) 354-5662	8	
<input type="checkbox"/>	SUCCESS	07/14/2016 - 14:58:07	Main Faxbox	+1 (510) 394-0752	+1 (415) 354-5662	6	
<input type="checkbox"/>	SUCCESS	07/13/2016 - 13:54:54	Test Faxbox	+1 (510) 394-0797	+1 (415) 354-5662	7	
<input type="checkbox"/>	SUCCESS	07/13/2016 - 13:52:55	Test Faxbox	+1 (510) 394-0797	+1 (415) 354-5662	5	
<input type="checkbox"/>	SUCCESS	07/12/2016-11:25:35	John Doe's Faxbox	+14151001419	+1 (415) 654-6297	1	
<input type="checkbox"/>	SUCCESS	07/11/2016-10:25:15	John Doe's Faxbox	+14151001419	+1 (415) 654-6297	1	

# Features

## Inbound faxes

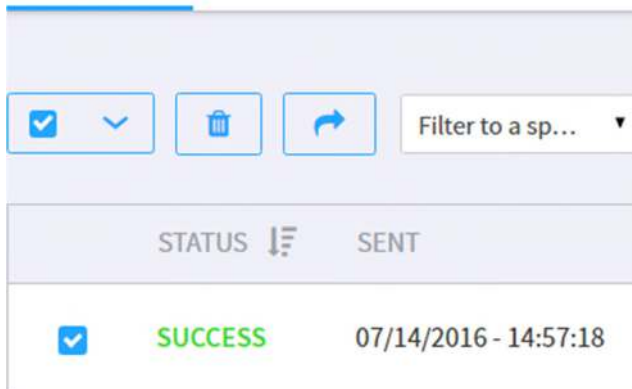


RECEIVED	RECEIVING FAXBOX
07/18/2016 - 10:02:54	Main Faxbox

## Inbound Fax Control

Dependable, real-time dashboard that provides activity reporting of all inbound faxes received, lost fax transmissions and sender/receiver information and more. You can also filter search capabilities and review fax activities both past and present.

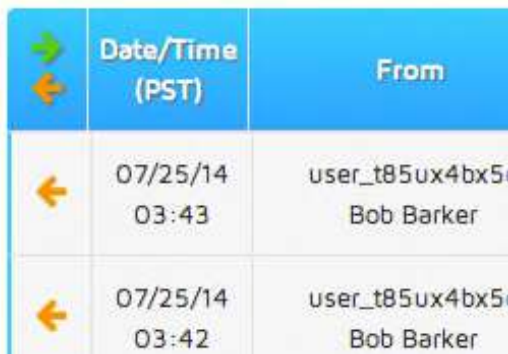
## Outbound faxes



STATUS	SENT
SUCCESS	07/14/2016 - 14:57:18

## Outbound Fax Assurance

You have visibility across mailboxes for all recipients. Each user can have faxes delivered to their own personal fax number. Faxes are delivered conveniently to the email box. Download conversion activities, contact info and confirmation details.



	Date/Time (PST)	From
←	07/25/14 03:43	user_t85ux4bx5i Bob Barker
←	07/25/14 03:42	user_t85ux4bx5i Bob Barker

## Fax to Email Analysis

Fax to email is a seamless interface that hosts every fax to email transaction. You can analyze delivery activities, locate missing faxes, obtain time stamp stats and troubleshoot uncertain fax activities through detailed transaction data.



## Instant Download of all Fax Log Activity

You can download personal fax reports and receive real-time activity data of all inbound, outbound and fax-to-email transactions. Reports can be downloaded immediately and customize the data by the specific need.

## How to send a E-FAX via your Email:

The Instructions on How to Send a Fax are instantly available via your Portal.  
First let's just send a fax using your EMAIL.

1. A PDF of the document you wish to send is attached to your Email.
2. The email MUST Come from the Account the FAX BOX is created for.
3. In the EMAIL TO Box Enter: FAX NUMBER@YOUR REALM.call7.systems
4. YOUR REALM is found instantly in your portal
5. Here is an Example of the TO LINE: [727-847-2333@MyCompnayRealm.voip.call7.systems](mailto:727-847-2333@MyCompnayRealm.voip.call7.systems)
6. This information is also provided for you in your portal.
7. Here is real example of sending a fax to 727-647-1247 from the Toyota of Tampa Bay Account/realm: [727-674-1247@tyotaTmbay.voip.call7.systems](mailto:727-674-1247@tyotaTmbay.voip.call7.systems)

## How to Log Into your Fax Box help and settings via your CALL 7 Portal

First you will need to LOG Into your Portal

To access your FAX MANAGER, first you have to LOG into your Portal

The URL to the Portal is <http://portal.call7.systems>

You will Need:

- YOUR USER NAME which is usually your email address
- YOUR Password
- The Company Name, which is Case Sensitive
- **Once you log in, you will go to the Portal Home Page**
- **Then Click on USERS**

**CLICK ON USERS** →

**Dashboard** | Suntel Networks | Caller ID | Hold Music | Hours

**Numbers** | **Users** | **Groups** | **Main Number** | **Call Logs** | **Devices** | **Voicemail Boxes** | **Feature Codes**

**Total Users** 5

**Total Devices** 0

Legend: SIP Phone, Cell Phone, Smartphone, Business Mobile, Soft Phone, Landline, Fax, ATA, SIP URI

**Unregistered Devices** 0

**Conference Bridges** 0

**Total Numbers** 38

Spare Numbers: 38  
Assigned Numbers: 0

US DID: 25  
US TollFree: 13

Company Directory Users: 3 [Download](#)

Account ID: 852017b40523b42289e234b46ce4435b  
Account Realm: suntel.voip.call7.systems

Click on **USERS**, the all appear. You will see Your User, from there, you can go to your Features. In this instance we are going to the **FAX BOX** which is a **RED** Icon looks like a fax machine.

Call 7 Smart PBX West Pasco Chamber of Com...

Dashboard Total Users 4 Add User Q Search.....

Users Settings	Extensions	Phone Numbers	Devices	User Features
Front 104	104	None		
Patty 103	103	None		
Spare Phone	102	None		
Tim McClain	101	None		

Numbers  
Users  
Groups  
Main Number  
Call Logs  
Devices  
Voicemail Boxes  
Feature Codes

Here are your **USER** Features, here in **RED**, is your **FAX BOX**, Click on it.

Now, **CLICK** to **OPEN** the **FAX BOX** Instructions....  
When you Click of **FAX BOX** the Help Menu

Click on **FAX BOX**, and this **MENU** Help Menu Opens

Tim McClain 101 None

Caller-ID Number Call Forwarding Hot-Desking

Voicemail Box **FAX BOX** Conference Bridge

Find me, Follow me Music-On-Hold Customized Call Recording

Do Not Disturb

Click to open

Faxbox

Faxbox  Enabled

Fax to Email

Faxes sent to  will be converted to emails and sent to [tim@westpasco.com](mailto:tim@westpasco.com).

Email to Fax

Emails sent to `{ destination number }@chamber.voip.call7.systems` with a PDF (or TIFF) attachment will fax the attachment to `{ destination number }`.

The email must come from [tim@westpasco.com](mailto:tim@westpasco.com).

[Hide help](#)

What number do you want to fax to?

# How to Log Into your Fax Manager via your CALL 7 Portal

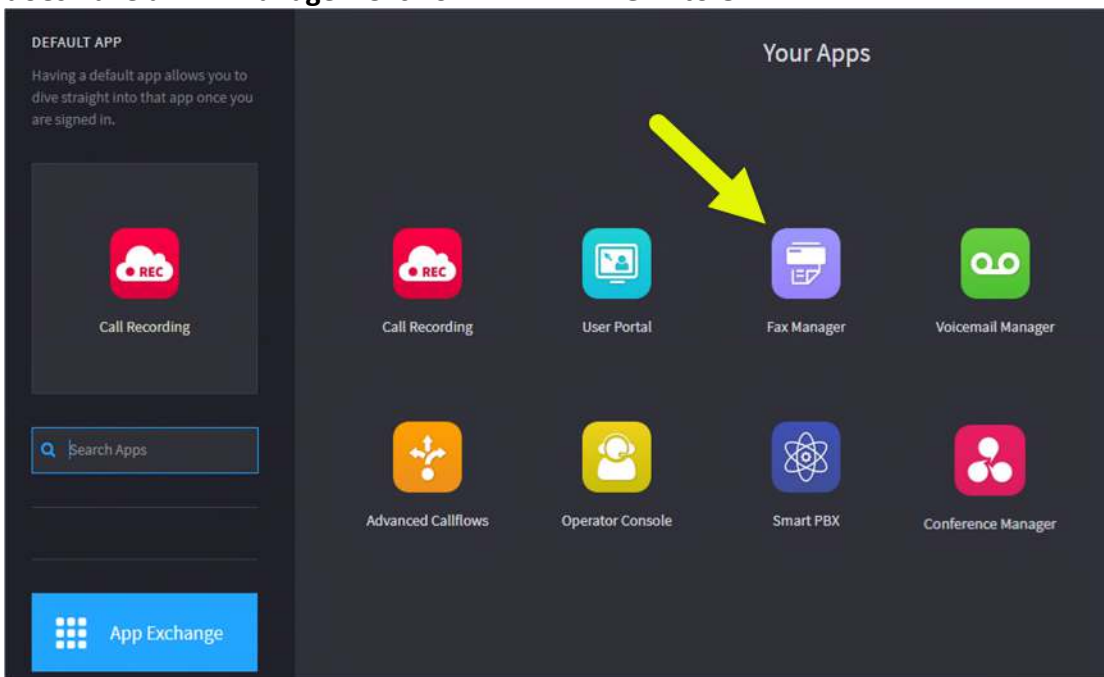
First, you have to Log Into your Portal.

Once at the home page go to the APPLICATIONS Page. This is found by Clicking on the Set of Small Squares on the Top Menu Bar. See Below

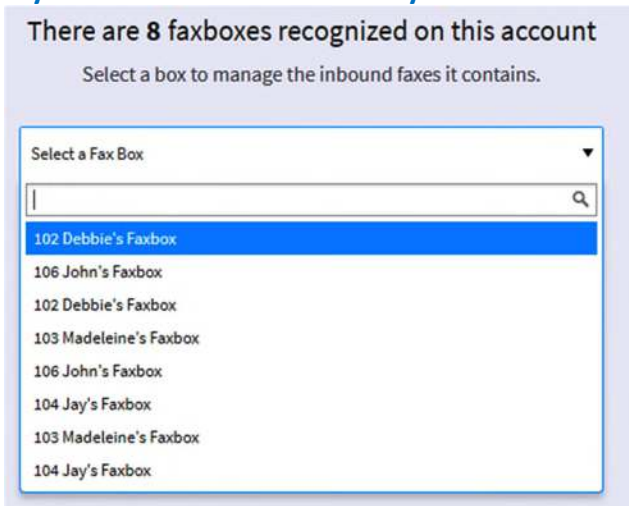


This takes you to your Applications

Here are you Applications. Accounts may have different applications available, but everyone does have a FAX Manager. Click on FAX MANAGER to OPEN.



Here is a dropdown of all the FAX BOXES in your Company. You may only see ALL of the fax boxes, if you are an Administrator of your account. If you are a USER, you will only see YOUR FAX BOX.



Here we open a FAX BOX and we see all faxes sent and received. You may sort by INBOUND, or by OUTBOUND, and see all the LOGS. You may DOWNLOAD the fax and even view the Details of the Call.

The screenshot shows the Call 7 FAX MANAGER interface. At the top, there is a navigation bar with the Call 7 logo, the text 'FAX MANAGER', and a user profile for 'John Doe'. Below the navigation bar, there are three tabs: 'Inbound faxes', 'Outbound faxes' (which is selected), and 'Email-to-Fax Logs'. The main content area features a table of fax records. Above the table, there is a filter dropdown set to 'Filter to a specific Faxbox', a refresh button, and a search bar. The table has columns for STATUS, SENT, SENDING FAXBOX, SENDING NUMBER, RECEIVING NUMBER, and PAGES. Each row represents a successful fax transmission with a download icon and a menu icon.

	STATUS	SENT	SENDING FAXBOX	SENDING NUMBER	RECEIVING NUMBER	PAGES	
<input type="checkbox"/>	SUCCESS	07/14/2016 - 14:57:18	John Doe's Faxbox	+1 (510) 394-0797	+1 (415) 354-5662	1	
<input type="checkbox"/>	SUCCESS	07/14/2016 - 14:58:07	Main Faxbox	+1 (510) 394-0752	+1 (415) 354-5662	1	
<input type="checkbox"/>	SUCCESS	07/13/2016 - 13:54:54	Test Faxbox	+1 (510) 394-0797	+1 (415) 354-5662	1	
<input type="checkbox"/>	SUCCESS	07/13/2016 - 13:52:55	Test Faxbox	+1 (510) 394-0797	+1 (415) 354-5662	1	

When you first open the Fax Manager, you will see INBOUND Faxes. To see your OUTBOUND faxes simply CLICK on Outbound Faxes. Each fax has the Cloud ICON to Download the Fax to your computer.

As a note, CALL 7 offers Two FAX SERVICES. We offer this EFAX Service which is built into your Portal. We also offer SECURE FAX Service which provides businesses with the Option of a Secure Fax Line, for your Fax Machine. The Secure Fax Service also provides a Desk Top Application for sending Faxes as sending faxes via Email is not, HIPAA Compliant. Secure Fax service also includes WEB Fax, which allows you the ability to send a fax directly from the Web on Any PC , Tablet, or Smart phone.

## Technical Specifications of CALL 7 EFAX Service

### Inbound Faxes

- Select Multiple Faxes
- Filter to a Specific Faxbox
- Refresh
- Filter Dates (Custom Dates)
- Search
- Download Fax
- View Fax Details

### Outbound Faxes

- Support for local country rule examples:
- Select Multiple Faxes
- Filter to a Specific Faxbox
- Refresh
- Filter Dates (Custom Ddates)
- Download Fax
- View Fax Details
- Retry Send